

No.

NOTE VERBALE

The Embassy of _____ presents its compliments to the Ministry of Foreign Affairs and Trade of Hungary and has the honour to inform the Ministry that Mr./Ms. _____ and his/her family members _____, _____, have arrived in Hungary.

Mr./Ms. _____ is a member of the Diplomatic / Administrative and Technical Staff of the Embassy, he/she works as a _____ at the Embassy. He/she follows Mr./Ms. _____ in this position and starts his / her tour of duty on ____ ____ 20__.

The Embassy of _____ takes this opportunity to renew to the Ministry of Foreign Affairs and Trade of Hungary the assurance of its highest consideration.

Appendix: ____ pcs. Application form
____ pcs. Photo
____ pcs. Copy of Passport
____ pcs. Original Passport